



Member At Large

Equality Loudoun

DETAILS

- Location: Loudoun County, VA
- Date: March 2023 - March 2025
- Salary Range: Volunteer
- Travel: Local and occasional regional travel
- Reports To: Board President
- Application Deadline: Not Open

ABOUT US

Equality Loudoun is a non-profit organization that advocates, educates, defends, and builds community to support LGBTQ+ equality in Loudoun County. Equality Loudoun envisions an inclusive community where LGBTQ+ people and other marginalized groups are fully embraced by active allies and can live safely and openly.

THE OPPORTUNITY

Equality Loudoun's Board of Directors is the governing body, overseeing vision, mission, and internal operations of the organization. Equality Loudoun Board members are elected for XX year terms. Board members hold overall fiscal and managerial oversight responsibility for Equality Loudoun. They are charged with the supervision and oversight of Equality Loudoun's mission. They are responsible for making decisions, delegating work, and assuring decisions are carried out in the manner intended. Ultimately, board members serve as ambassadors for Equality Loudoun's mission, inside and outside of organizational commitments.

Responsibilities:

- Participate in determining the organization's mission and purposes, defining goals, means, and primary constituents served.
- Each Member-At-Large shall be responsible for acting as a liaison between Equality Loudoun and another organization, attending meetings, and reporting back.
- Collaborate in selecting and evaluating the chief executive/executive director to ensure the best fit for the organization.
- Provide moral and professional support to the chief executive to help achieve the organization's goals.
- Actively participate in the overall planning process and monitor the progress of the organization's goals.

- Evaluate and approve programs that align with the organization's mission and assess their effectiveness.
- Contribute to ensuring the organization has sufficient financial resources to fulfill its mission.
- Assist in developing the annual budget and implementing proper financial controls to protect assets.
- Help build a competent board by defining candidate prerequisites, orienting new members, and conducting periodic performance evaluations.
- Ensure the organization complies with legal standards and maintains ethical integrity.
- Promote the organization's mission, accomplishments, and goals to the public to enhance its public standing and gain community support.
- Act as a leading ambassador for Equality Loudoun's mission, programs, and services.
- Commit to a XX-year board term, with the option of renewal for XX consecutive terms.
- Attend and prepare for monthly Board meetings and important related meetings regularly.
- Engage in professional development with 2-4 recommended trainings per year, either through Equality Loudoun or other organizations.
- Volunteer for and diligently complete assigned tasks within agreed timelines.
- Serve on at least one sub-committee, preferably as a chair, and actively participate in committee meetings.
- Demonstrate an active and dedicated involvement in Board and other Equality Loudoun activities.
- Review and approve necessary organizational policies.
- Make an annual philanthropic commitment as determined individually and participate in fundraising and member recruitment efforts for the organization.
- Participate in an annual self-evaluation of personal board service.
- Engage in the hiring and oversight process of the Executive Director.
- Maintain a comprehensive understanding of Equality Loudoun's mission, vision, programs, and events.
- Stay informed about Board matters, prepare for meetings, and provide thoughtful input on important issues.
- Contribute to the creation and annual review of the organization's strategic plan.
- Foster a collegial working relationship with other Board members and stakeholders to contribute to consensus building.
- Responsively provide feedback or decisions between meetings when required.
- Demonstrate an understanding of financial statements or commit to learning about nonprofit financial oversight.

Required Skills:

- Passion for Equality Loudoun's mission and commitment to promoting its goals and knowledge of LGBTQ+ issues and advocacy.
- Integrity and ethical conduct in all aspects of board service.
- Strong communication and interpersonal skills.
- Strong analytical and decision-making abilities.
- Ability to work collaboratively in a team and provide constructive feedback.
- Public speaking and presentation skills for representing the organization to the community.
- Time management and organizational abilities to fulfill board responsibilities effectively.
- Willingness to learn and actively participate in board-related activities.
- Ability to work collaboratively with diverse groups and contribute constructively to discussions.
- Fundraising and networking skills to support the organization's growth.
- Financial acumen to assess budgets and financial reports.
- Experience in strategic planning and goal-setting is a plus.
- Understanding of nonprofit organizations and their mission-driven approach as well as knowledge of nonprofit governance principles and best practices.
- Familiarity with financial statements and nonprofit financial management (preferred but not mandatory).

ADDITIONAL REQUIREMENTS

- A strong commitment to LGBTQIA+ rights and advocacy.
- Excellent communication and interpersonal skills.
- Ability to work collaboratively with diverse stakeholders, including board members, staff, and external partners.
- Demonstrate attention to detail and self-review
- Positive attitude, creative, mission-driven, self-directed
- Live in Loudoun County, VA

DETAILS

- Part-time volunteer position 5-10 hours/month. There are no employment benefits.
- Work-from-home position with periodic visits to program sites and events within Loudoun County, VA
- Job Type: 2-Year Appointment

- Benefits include a flexible schedule and high degree of community involvement